

**These instructions will help you to complete the Application Form for Articulation Partners**

**General**

Before completing the form, PLEASE ENSURE THAT YOU READ THESE NOTES FOR GUIDANCE CAREFULLY.

**COMPLETE ALL SECTIONS, Nos. 1 – 8 OF THE APPLICATION FORM IN ENGLISH.**

**Notes on Application Form**

1. **Personal Details:** Please include all names listed on your passport.
2. **Disability/Special Needs:** in order to assist the University to assess any special facilities you may need, please enter the code from the list below which is most appropriate to you.

|  |  |
| --- | --- |
| 0 | No disability |
| 1 | You have a social/ communication impairment such as Asperger’s syndrome /other autistic spectrum disorder |
| 2 | You are blind or have a serious visual impairment uncorrected by glasses |
| 3 | You are deaf or have a serious hearing impairment |
| 4 | You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy |
| 5 | You have a mental health condition, such as depression, schizophrenia or anxiety disorder |
| 6 | You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D |
| 7 | You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches |
| 8 | You have a disability, impairment or medical condition that is not listed above |
| 9 | You have two or more impairments and/or disabling medical conditions |

1. **Ethnic Group:** this question is for applicants that are resident in the UK at the time of application. Please select the category that best describes your ethnic background. **If you are not resident in the UK at the time of application, please select 0 -Not applicable – Not Resident in the UK**.

|  |  |  |  |
| --- | --- | --- | --- |
| **0** | No applicable- not resident in the UK | **12** | Not given ( Dom=Home) |
| **1** | Arab | **13** | Other |
| **2** | Asian – Bangladeshi  | **14** | Other Mixed |
| **3** | Asian – Chinese | **15** | White |
| **4** | Asian – Indian | **16** | White - British |
| **5** | Asian – Other | **17** | White - Irish |
| **6** | Asian – Pakistani | **18** | White - Scottish |
| **7** | Black – African | **19** | White – other background |
| **8** | Black – Caribbean | **20** | White and Asian |
| **9** | Black – other | **21** | White / Black African |
| **10** | Gypsy, traveller or Irish traveller | **22** | White / Black Caribbean |
| **11** | Information refused |  |  |

1. **Fee/Immigration Status**: Please complete all sections. If you have a passport already, please send a copy of the page with your photograph, name, date of birth, nationality and date and place of issue on it.

If you have previously studied in the UK, please provide further details on this, including course name, location (e.g. Greenwich University), level of study (e.g. undergraduate, exchange), and start & finish dates, and attach copies of relevant visas/biometric residence permits for these.

1. **English Language Ability**: Please enter details of all language qualifications and provide evidence (e.g. attach copies of test certificates). If you have not already taken a language test, we strongly encourage you to take an IELTS test at a recognised test centre.
2. **Place of Study:** Please provide details of the University you are coming from.
3. **Criminal Convictions:** All students (new and existing) will be asked every year during the registration process whether they currently have any unspent or pending convictions for serious offences. This is to allow the University to provide the appropriate support to all students. Further details can be found at: <https://www.strath.ac.uk/studywithus/undergraduate/howtoapply/criminalconvictions/>
4. **General Data Protection Regulations:** The information that you give on your application will be used for the following purposes only:
* To enable your application for entry to be considered.
* To enable the University to initiate your student record.
* To enable the University to compile statistics, or to assist organisations or individual research workers to do so, provided that no statistical information which would identify you as a person will be published.

Full information on the University’s Privacy Notice for Students is available on the Strathclyde University webpages at the address below. This provides full information about how your personal information will be used if you become a student. <https://www.strath.ac.uk/professionalservices/dataprotection/>

**APPLICATION CHECKLIST**

Along with the completed application form, you must provide the following documents:

* Evidence of your academic qualifications e.g. a copy of your full academic transcript to date
* Evidence of your English Language ability e.g. a copy of the formal certificate for all language tests taken (IELTS, TOEFL ibt, Duolingo etc)
* A copy of your passport, including the page with your passport photo
* If you have previously studied in the UK, copies of your visa/BRPs

Please ensure that you completed the application form fully, and make sure that you have applied for the correct course and have filled in the proposed study details.

The University operates fair and transparent admissions policies and procedures. The University does not discriminate against individuals or groups in accordance with legislation in respect of the Rehabilitation of Offenders, Data Protection and Human Rights. However, in some circumstances it may be necessary to refuse admission to an applicant because admission would be a real risk to the health, safety or welfare of others in the University community.

**IMPORTANT NOTE**

The University undertakes to take all reasonable steps to provide educational services in the manner set out in the prospectus and in other documents. Should industrial action or other circumstances beyond the control of the University interfere with its ability to provide such services, the University undertakes to use all reasonable steps to minimise the resultant disruption to educational services. The University does not undertake any absolute obligation whatsoever to provide education services in the manner specified in the prospectus or in any other document, nor does it undertake any other obligation in respect of the provision of education services, which is more onerous than the obligations set out herein.

**UNIVERSITY DECLARATION**

Any offer of a place you may receive is made on the understanding that in accepting it you agree to abide by the rules and regulations of the University, and by submitting the application form you are confirming your agreement to this.

University regulations are available from the University of Strathclyde website at the address below

<https://www.strath.ac.uk/sees/educationenhancement/qualityassurance/universityregulations/>